



COMMISSIONERS

REV. RONNIE LINDEN, CHAIRMAN
DESIREE EDWARDS, VICE-CHAIRMAN
CLONIE AMBROISE
BART BRAGG
FARHANA SWATI

EXECUTIVE DIRECTOR
CELE QUESADA

HOUSING AUTHORITY OF THE CITY OF PORT ARTHUR BOARD OF COMMISSIONERS

Notice is hereby given that on **Monday the 26th day of March, 2012 at 5:30 p.m.**, the Board of Commissioners of the Housing Authority of the City of Port Arthur will hold a regular meeting at the George W. Lacey Administration Building, 920 DeQueen Boulevard, Port Arthur, Texas 77640, for the purpose of considering and taking action on the agenda items that follow. The Port Arthur Housing Authority offers accommodations for persons accessing its facilities, as required by the Americans with Disabilities Act. If you require special accommodations, please contact the Port Arthur Housing Authority office for assistance. Hearing impaired may contact Relay Texas 1-800-735-2989 or TDD.

Open Meeting – 5:30 p.m.

1. Call to Order
2. Roll Call
3. Invocation
4. Pledge of Allegiance
5. Minutes
6. Executive Director/Secretary Report
 - A. Financial Reports
 - i. Public Housing
 - ii. Section 8
 - iii. DHAP
 - iv. Housing Opportunities
 - v. Affordable Housing
 - B. Internal Control Reports
 - i. Listing of all the contracts executed in February.
 - ii. List of all the public notices and procurement notices published during February.
 - iii. Status report HUD/OIG/State Review findings
 - iv. List of all the checks paid for goods and services greater than \$10,000.
 - v. Status of Open Capital Fund Grants
 - C. Program Reports
 - i. Public Housing
 - ii. Section 8
 - iii. Admissions/Quality Control/DHAP
 - iv. Homeownership
7. Consideration and discussion of a motion to approve the Section 3 Policy.
8. Consideration and discussion of a motion to approve the updated Utility Allowances.
9. Consideration and discussion of a motion to approve and authorize the Executive Director to enter into a contract with Perez Group to provide A/E Services for the Administration Building.
10. Information
 - A. Next Regular Meeting – April 23rd, 2012
11. Future Agenda Items
12. Adjournment

Cele Quesada, Executive Director

Done and posted this 23rd day of March, 2012, at the PORT ARTHUR HOUSING AUTHORITY ADMINISTRATION BUILDING AND PROPERTIES, CITY HALL, and THE JEFFERSON COUNTY COURTHOUSE in Port Arthur, Texas before 5:00 p.m.

Delivered by: Wendy Beddoe Received by: Shirley Foley